



**World Meteorological Organization**  
**Organisation météorologique mondiale**

Secrétariat  
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**TEMPS • CLIMAT • EAU**  
**WEATHER • CLIMATE • WATER**

**VACANCY NOTICE No. 1817**  
**DEADLINE FOR APPLICATION: 7 March 2012**

POST	GRADE	DUTY STATION	COMMENCEMENT OF DUTY	NATURE OF APPOINTMENT
Director, Regional Office for Asia and the South-West Pacific	D.1*	Geneva with possibility of relocation to the region	1 August 2012 or as soon as possible thereafter	Fixed-term of two years with possibility of renewal pending satisfactory performance after an initial probationary period of one year, which can be extended up to a maximum of two years
<b>ORGANIZATIONAL UNIT</b>			Applications from suitably qualified female and male candidates are equally welcome. The statutory retirement age after 1 January 1990 is 62. For external applicants, only those who are expected to complete a term of appointment will normally be considered.	
Development and Regional Activities (DRA) Department				
<b>DUTIES AND RESPONSIBILITIES</b>			<b>QUALIFICATIONS</b>	
(See reverse side)			<i>Education</i>	
			Advanced university degree (at Ph.D. level or equivalent) in meteorology, climatology, atmospheric sciences, hydrology, or a closely related field.	
			<i>Experience</i>	
			A minimum of 12 years of combined national and international progressively responsible experience in operational meteorological or hydrological activities in a National Meteorological or Hydrometeorological Service. Proven experience in developing, implementing and managing projects and programmes at the regional, national and international levels. Wide experience in mobilizing resources from funding partners. Practical experience in fostering collaboration between institutions in developed and developing countries and in capacity development programmes. Familiarity with the funding procedures in the United Nations system and funding agencies, and with the structure and working procedures of WMO. Experience in planning and organizing meetings, workshops and seminars.	
			<i>Other requirements</i>	
			Excellent supervisory skills. Demonstrated capability to organize and manage major projects including resource mobilization. Strong focus on strategic and operational planning, international dialogue and relations. Proven financial and human resources management skills. Originality of ideas, maturity of judgement and ability to lead a team and participate actively as a team member. Good communication skills and proven drafting ability.	
			<i>Languages</i>	
			Excellent knowledge of English or French and a good working knowledge of the other language. Knowledge of other official languages of the Organization would be an advantage.	
			(Note: the working languages of the WMO Secretariat are English and French. The official languages of the Organization are Arabic, Chinese, English, French, Russian and Spanish.)	
* The Secretary-General may appoint a candidate at a grade below the advertised grade of the post, with the possibility of promotion to that grade within three years of appointment, subject to satisfactory appraisal of performance.				
<b>SALARY, ALLOWANCES AND OTHER BENEFITS</b>				
Annual net base salary on initial appointment is US\$ 103,204 for staff members with dependants US\$ 95,394 for staff members without dependants				
Annual post adjustment on initial salary is US\$ 104,855 for staff members with dependants US\$ 96,920 for staff members without dependants				
This post adjustment, which is subject to change without notice, is paid in addition to the net basic salary.				
<b>APPLICATIONS:</b> Applications should be made on the WMO Personal History Form which may be obtained from the WMO Secretariat on request or downloaded from the Internet at <a href="http://www.wmo.int/vacancies">http://www.wmo.int/vacancies</a> and should be addressed <u>under confidential cover</u> to:				
The Secretary-General, World Meteorological Organization, P.O. Box 2300, 1211 Geneva 2, Switzerland				

**Date of issue of vacancy notice: 8 February 2012**

**WORLD METEOROLOGICAL ORGANIZATION**

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**VACANCY NOTICE No. 1817, ANNEX**

**DIRECTOR, REGIONAL OFFICE FOR ASIA AND THE SOUTH-WEST PACIFIC**

Under the supervision of the Director, Development and Regional Activities Department (D/DRA), the Regional Director for Asia and the South-West Pacific (D/RAP) is responsible for the management, control and operation of the Regional Office for Asia and the South-West Pacific including the development and implementation of technical cooperation activities, ensuring that the Office carries out its work as an integral part of the Secretariat and in collaboration with the departments/offices and other regional offices of the Organization. In particular, the incumbent will perform the following duties:

- (a) Keep abreast of pertinent activities in meteorology, operational hydrology and related geophysical sciences as well as latest developments of relevance to Members of Regions II (Asia) and V (South-West Pacific) and to provide, facilitate and coordinate advice and assistance to Members of the two Regions, particularly their National Meteorological and Hydrological Services (NMHSs);
- (b) Facilitate and coordinate the work as well as make arrangements for sessions of Regional Associations II (Asia) and V (South-West Pacific) and their subsidiary bodies, and other activities and events in these Regions; to render assistance and provide advice to the presidents of Regional Associations II and V in the execution of their duties;
- (c) Engage regional and international organizations, including regional and intergovernmental institutions, development partners and funding agencies in the Regions to mobilize resources and advocate at regional and national levels the mandate and role of WMO and importance of weather and climate services;
- (d) Collaborate with regional partners, including the regional offices of the United Nations agencies, the United Nations Economic and Social Commissions and other intergovernmental organizations, economic groupings, regional and sub-regional bodies and ensure coordination, as appropriate, between relevant activities of these organizations and those of WMO, including the development and implementation of regional and sub-regional programmes in meteorology, hydrology and related disciplines;
- (e) Promote the development of national and regional initiatives for enhanced capacities of Members, particularly their NMHSs with a special focus on LDCs and SIDS, through managing the programmes and projects in the Regions, as well as provide timely and appropriate assistance and advice in the identification, development, implementation and evaluation of regional programmes and projects, including on technical cooperation activities and emergency response and assistance for disaster-affected Members;
- (f) Promote interregional coordination between Regional Associations II (Asia) and V (South-West Pacific), and, through the WMO Office for West Asia, among Regional Associations I (Africa), II (Asia) and VI (Europe);
- (g) Be fully informed of the relevant activities and developments in the Regions, report to the Executive Management as appropriate and draw the attention of the Secretary-General to matters requiring his personal attention;
- (h) Manage, control and execute the budget of and direct, organize and manage the work and activities of the Regional Office for Asia and the South-West Pacific; and coordinate and supervise the work and the activities of the WMO Offices for West Asia and for the South-West Pacific, by managing the field staff, including recruitment of national staff, secondment and temporary staff;
- (i) Promote and coordinate WMO South-South Cooperation activities, as WMO focal point for the United Nations South-South Cooperation framework;
- (j) Maintain close liaison and promote strategic partnerships with Members of Regions II and V, especially with their NMHSs;
- (k) Collaborate closely with the various departments/offices in the Secretariat, in the development and implementation of WMO Programmes and projects at the regional level, ensuring the optimum use of resources in the execution of regional events and activities for the maximum benefit to Members and to provide an effective interface between the Members and the technical departments;
- (l) Carry out other relevant duties as required.